INDEX

NIT No.: 61/2026-27/DD/HD-III/DELHI/3

Name of work : Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27

Estimated Cost : **Rs. 15,05,170/-**
Earnest Money : **Rs. 30,103/-**
Security Deposit : 2.5% of the tendered value
Performance Guarantee : **5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher.**
Time of execution : 09 (Nine) Months

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It is Certified that NIT for amounting to **Rs. 15,05,170/- (Rs. Fifteen Lakh Five Thousand One Hundred Seventy Only)** contains **1 to 43** pages only.

Dy. Director (Hort.)
Hort. Division-III, CPWD,
CPWD, New Delhi

CPWD

NOTICE INVITING TENDER

N.I.T. No.	**61/2026-27/DD/HD-III/DELHI/3**
Name of work	**Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**
Estimated Cost	**Rs. 15,05,170/-**
Earnest Money	**Rs. 30,103/-**
Performance Guarantee	**5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher.**
Security Deposit	**2.5% of tendered value**
Time Allowed	**09 (Nine) Months**

This NIT for the work amounting to Rs. 15,05,170/- (Rs. Fifteen Lakh Five Thousand One Hundred Seventy Only) contains page 1 to 43 only.

Dy. Director (Hort.)
Hort. Division-III,
CPWD, New Delhi

Addition ..…Nil Deletion ..…Nil Correction ..…Nil Overwriting ..…Nil AD(H) & (P) AD(H) DD(H), HD-III

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENTS

The Deputy Director (Hort.), Horticulture Division No. III, CPWD, New Delhi on behalf of the President of India invites online percentage rate tenders in two bid (Eligibility and Financial) system (CPWD-7) from the contractors / firms who fulfil the following eligibility criteria for the following works:-

No.	NIT No.	Name of work and location	Estimated Cost put to tender	Period of Completion	Last date and time submission of online tender	Time and date of opening of Eligibility bid	Time and date of opening of Financial bid
1	**2**	**3**	**4**	**6**	**7**	**8**	**9**
1	**61/2026-27/DD/HD-III/DELHI/3**	Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27	Rs. 15,05,170/-	09 (Nine) Months	Upto 3:00 PM on 19.11.2026	at 3:30 PM on 19.11.2026	at 3:30 PM on 20.11.2026

(A) Eligibility criteria for contractors / firms:-

1. The agencies who fulfil the following eligibility shall be eligible to apply:-

i) The Contractor / firms are required to submit eligibility documents of executing the satisfactorily completed similar works in Govt. Departments as mentioned below during the last seven years ending previous day of the last date of submission of Bid.

Three similar works each costing not less than 40% of estimated cost i.e. Rs. 6,02,068/-

Or

Two similar works each costing not less than 60% of estimated cost i.e. Rs. 9,03,102/-

Or

One similar works each costing not less than 80% of estimated cost i.e. Rs. 12,04,136/-

(The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders). The completion certificate of works shall be certificate should be signed not below the rank of Dy. Director (Hort.) or equivalent.

ii) Should have Average Annual Financial Turnover of at least **Rs. 4.52 Lakh** during the last five years ending **31st March, 2025**(Scanned copy of Certificate to be uploaded). **The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.**

iii) Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March, 2025 **balance sheet in case of private/public limited company means its standalone financial statement and consolidated financial statement both)**, duly audited and certified by the Chartered Accountant.

iv) Networth Certificate: Should have a Networth certificate of **Rs. 1.51 Lakh** (*Scanned copy of original certificate from CA to be uploaded)*

2. The definition of similar work shall be as under:–

"Providing and Arranging of Cut Flowers, flower bouquets, bunches, baskets and cut flowers in vases, flower arrangement and other floral decoration."

NOTE: -The certificate of experience of similar work for Providing and Arranging of Cut Flowers, flower bouquets, bunches, baskets and cut flowers in vases, flower arrangement and other floral decoration shall be submitted in form of C & D along with bid. The certificate (form-D should be singed not below the rank of Dy. Director (Hort.) or equivalent)

(i) The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of online receipt of tender.
(ii) Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work.
(iii) Bidder shall upload complete BOQ/Abstract of cost of work (self certified with stamp and date) of final bill so as to evaluate eligibility bid in support of this condition.

(B)- Other Conditions

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and is in possession of all the documents required.

2. Information and Instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting of specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.etender.cpwd.gov.in or www.cpwd.gov.in free of cost.
Bidders are advised to keep visiting the above mentioned web-sites from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.

4. "Bid Security Declaration" accepting that if any tenderer withdraw or modify their bids during period of validity etc., they will be suspended for the time specified in the tender documents.

5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.

6. Copy of enlistment order and other documents as specified in the tender documents for eligibility shall be scanned and uploaded to the e-tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded document as specified in tender documents shall be submitted by the lowest bidder within a week physically in the office tender opening authority.

7. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has submitted the documents as per terms of the NIT.

8. The intending bidder must have valid class-III digital signature with encryption to submit the bid.

9. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

10. Contractor can upload documents in the form of JPG format and PDF format.

11. Certificate of Financial Turn Over: At the time of submission of bid contractor may upload Affidavit/ Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.

12. **The contractor must ensure to quote percentage for schedule**. The column meant for quoting percentage appears in pink colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

13. The eligibility bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the eligibility bid shall be communicated to them at a later date by e-mail in case of any administrative reasons warrants.

14. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in CPWD. The department reserves the right to verify the particulars furnished by the applicant independently.

15. The department reserves the right to reject any perspective application without assigning any reason and to restrict the list of qualified Contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

16. After submission of the bid the Contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

17. While submitting the revised bid, contractor can revise the rate / percentage of one or more item(s) subheads any number of times (he need not re-enter rate of all the times) but before last time and date of submission of bid as notified.

18. It is mandatory to fill details / upload scanned copies of all the documents as stipulated in the bid document. If such document is not uploaded his bid will become invalid and processing fee shall not be refunded.

19. If the Contractor is found ineligible after opening of bid, his bid shall become invalid.

20. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest contractor, the bid shall become invalid.

21. All cess/duties/taxes as applicable on the date of receipt of tender shall be borne by the contractor. The contractor shall quote his rates considering all such cess/duties/taxes. Contractor must have GST registration. No reimbursement shall be made for taxes paid like GST etc.

22. The bidders are advised to inspect and examine the site & its surroundings and satisfy themselves before submitting their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any

misunderstanding or otherwise shall be allowed (scanned copy of site inspection certificate be uploaded).

23. The bidders who propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, which contain any other condition (s) of any sort including conditional rebate will be summarily rejected.
24. The tenderer should read all the instructions, terms & conditions, contract clauses, nomenclature of items, specifications etc., contained in the tender document very carefully, before quoting the rates
25. The tenderer should also read the General conditions of contract for CPWD works 2023 (Original work) modified/Amended up to last date of submission of tender, published by DG CPWD, Nirman Bhawan, New Delhi which will be a part of the Agreement.
26. The contractor shall quote his rates keeping in mind the specifications, terms & conditions, additional and special conditions etc. and nothing shall be payable extra whatsoever unless otherwise specified.

Provision for Labour Camp": (No. CSQ/C&M/C37(8)/2005/688, dated, 07.07.2006.

27. The contractor shall comply with the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971. The Contractor shall also obtain a valid license under the said Act before the commencement of the work and continue to have a valid license until its completion.
28. The contractor shall have to make his own arrangement for housing facilities for staff and labour away from site and shall have to transport the labourours between site of work and labourour camp at his own cost. No labourour huts will be allowed to be constructed at the site. The decision about store at site shall rest with the Officer-in-charge and the contractor shall have no claim on this account.
29. This bid is being invited for **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**
30. The contractor has to prepare the programme in consultation with Officer-in-charge as per requirement and the contractor has to augment the resources accordingly.
31. The contractor must upload document / forms as per prescribed performa given in NIT. The evaluation shall be done based on the uploaded documents. The bidder must give the complete information in proper forms and format as given in NIT. The deficiency in document or information shall be the responsibility of the bidder.

32. **List of Documents to be scanned and uploaded within the period of bid submission:-**

S. No.	Documents
1.	Proforma for receipt of disposition of original EMD on page no. 8
2.	Certificate of work experience and performance (Form C &D On page no 36&37)
3.	Scanned copy of EMD
4.	Copy of final bill for eligible similar works.
5.	Certificate of financial turnover and profit/loss statement from CA form No-A on page 33
6.	Certificate of Networth from CA (form B) on page No. 35
7.	ERP Training Certificate obtained by the Agency
8.	Letter of Transmittal on page No. 33
9.	Organizational structural (form – E) on page No. 38
10.	Affidavit as per provision of clause -1.2.2 of CPWD – 6 on page no. 10
11.	GST Registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder. If the bidder has not obtained GST registration in the State in which the work is to be taken up, or as required by GST authorities then in such a case the bidder shall scan and upload following undertaking along with other bid documents. "If work is awarded to me, I/we shall obtain GST registration Certificate of the State, in which work is to be taken up, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.
12.	Copy of the Acknowledgement of Upto date filed return of GST.
13.	Undertaking- regarding contractor near relative are not employed in any capacity in the Division office / Circle Office on page no. 41

PROFROMA FOR RECEIPT OF DEPOSITION OF ORIGINAL EMD

Receipt of deposition of original EMD

(Receipt No. ……Date……..)

1.	Name of work:	**Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**
2.	NIT No.:	**61/2026-27/DD/HD-III/DELHI/3**
3.	Estimated Cost:	**Rs. 15,05,170.00**
4.	Amount of Earnest Money Deposit	**Rs. 30,103.00**
5.	Last date of submission of Bid	**19.11.2026**

1. Name of Contractor _____
2. Form of EMD _____
3. Amount of Earnest Money Deposit _____
4. Date of submission of EMD _____

Signature, Name and Designation of EMD Receiving officer(EE/AE(P)/AE/AAO) Alongwith office stamp

Addition ..…Nil Deletion ..…Nil Correction ..…Nil Overwriting ..…Nil AD(H) & (P) AD(H) DD(H), HD-III

GOVERNMENT OF INDIA
CPWD-6 FOR e-TENDERING

The Deputy Director (Hort.), Horticulture Division No. III, CPWD, New Delhi on behalf of The President of India invites online percentage rate tenders in two bid (Eligibility and Financial) system (CPWD-7) from the contractors / firms who fulfil the following eligibility criteria for the following works:-

Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27

1.1 The work is estimated to cost **Rs. 15,05,170/-.** This estimate, however, is given merely as a rough guide.

1.1.1 Intending bidders is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

1.2 Contractors / Firms shall be required to fulfill the criteria described below:-

(A) Eligibility criteria for contractors / firms:-
The agencies who fulfil the following eligibility shall be eligible to apply:-

The Contractor / firms are required to submit eligibility documents of executing the satisfactorily completed similar works in Govt. Departments as mentioned below during the last seven years ending previous day of the last date of submission of Bid:-

Three similar works each costing not less than 40% of estimated cost i.e. Rs. 6,02,068/-
Or
Two similar works each costing not less than 60% of estimated cost i.e. Rs. 9,03,102/-
Or
One similar works each costing not less than 80% of estimated cost i.e. Rs. 12,04,136/-

(The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders). The completion certificate of works shall be certificate should be signed not below the rank of Dy. Director (Hort.) or equivalent.

(a) Should have Average Annual Financial Turnover of at least **Rs. 4.52 Lakh** during the last five years ending **31st March, 2025**(Scanned copy of Certificate to be uploaded). **The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.**

(b) Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March, 2025**(balance sheet in case of private/public limited company means its standalone financial statement and consolidated financial statement both)**, duly audited and certified by the Chartered Accountant.

(c) Networth Certificate: Should have a Networth certificate of Rs. **1.51 Lakh** (***Scanned copy of original certificate from CA to be uploaded)***

1.2.1 The definition of similar work shall be as under :–

"Providing and Arranging of Cut Flowers, flower bouquets, bunches, baskets and cut flowers in vases, flower arrangement and other floral decoration."

NOTE:- The certificate of experience of similar work for Providing and Arranging of Cut Flowers, flower bouquets, bunches, baskets and cut flowers in vases, flower arrangement and other floral decoration shall be submitted in form of C & D along with bid. The certificate (form-D should be singed not below the rank of Dy. Director (Hort.) or equivalent). Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work.

1.2.2 To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under:-
I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Officer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/ **performance guarantee and additional performance guarantee (if any)**. (Scanned copy to be uploaded at the time of submission of bid)

1. Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD 8 with up-to-date amendments, which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
2. The time allowed for carrying out the work will be **09 (Nine) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
3. The site for the work is available.
4. The Bid documents consisting of plans, specifications, the schedule of quantities of the various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost.
5. After submission of the bid the contractor can re-submit revised bid any number of times or withdraw it before last date and time of submission of bid as notified. No post-tender modification is allowed by the tenderers except through negotiations, if required. In case, any tenderer does so, the tender will be rejected and the tenderer will be debarred for future tendering in CPWD for two years by the concerned enlisting authority (in case of CPWD enlisted contractors) and by the concerned CE/SE (in case of non-enlisted contractor).
6. Earnest money of **Rs. 30,103/-** in the form of Treasury Challan or Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt **(drawn in favour of Dy. Director (Hort.), Hort. Division- III, CPWD, New Delhi)** shall be scanned and uploaded to the e-tendering website within the period of bid submission**. The Original EMD should be deposited either in the office of Dy. Director(Hort.), Hort. Division- III, CPWD, New Delhi, inviting bids or division office of any Executive Engineer /Dy. Director (Hort.), CPWD within the period of bid submission.** The EMD receiving Executive Engineer**/Dy. Director (Hort.)** (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE/DDH in the NIT.

The bid submitted shall be opened at 3:30 PM on **19.11.2026**

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

7. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:-

(i) The bidder is found ineligible.

(ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.

(iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.

(iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below in percentage rate tender on the total amount of the tender or any section / sub head in Item rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

8. The contractor whose bid is accepted will be required to furnish **performance guarantee and additional performance guarantee (if any)** within the period specified in Schedule F. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said **performance guarantee and additional performance guarantee (if any)** within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.

The earnest money deposited along with bid shall be returned after receiving the aforesaid **performance guarantee and additional performance guarantee (if any).** The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labourer licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

9. The description of the work is as follows:- **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

10. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

11. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

12. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

13. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

14. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery Category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

15. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

16. The bids for the work shall remain open for acceptance for a period of 30 (thirty) days from the date of opening of bids in case of single bid system and 75 (seventy five) days from the date of opening of technical bids in case bids are invited in 2 or 3 bid system. Further:

(i) If any tenderer withdraws his tender within 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(ii) If any tenderer withdraws his tender after expiry of 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(iii) Withdrawal of the tender, by the tenderer, shall only be made through e-tender portal. Any other method i.e. through letter/e-mail etc. shall not be considered.

(iv) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.

17. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

    (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

    (b) Standard C.P.W.D. Form 7.

18. The quoted rate shall be inclusive of all Taxes, Royality, Octroi, GST and uniform. No reimbursement shall be made for taxes paid like GST etc. and Bonus payable under relevant Labour Act.

19. In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as submitted physically in the office of Dy. Director (Hort) , then the bid submitted shall become invalid and the Government shall, without prejudice to any other right or remedy, be at liberty of forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the re-tendering process of the work.

20. The intending bidders are required to update their profile in e-tender portal and to upload their bids well in advance of last day of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Dy. Director (Hort.) (Phone No. 011-23378285, email id: delddh3.cpwd@nic.in) or ERP helpline no. 18001803286 or e-mail id cpwd.support@techmahindra.com. The intending bidders are also advised not to wait to raise any issue till the last date of submission of bid in their own interest.

Deputy Director (Hort.)
Hort. Division-III
CPWD, New Delhi

CPWD-8

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

State	**:**	**Delhi**	**Circle**	**:**	**Vigyan Bhawan**
Branch	**:**	**Horticulture**	**Division**	**:**	**Horticulture Division - III**
Zone	**:**	**N.A.**	**Sub-Division:**		**Sub-Division –III**

Percentage Rate Tender & Contract for works

Tender for the work of:- **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

(i) To be submitted by 3:00 PM on **19.11.2026** to Dy. Director (Hort.), **Hort. Division –III,** CPWD, New Delhi.

(ii) To be opened in presence of tenderers who may be present at 3:30 PM on **19.11.2026** in the office of Dy. Director (Hort.), Hort. Division –III, CPWD, New Delhi.

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F, specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the times specified in Schedule `F' Viz. Schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule- 1 on General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for **75 (Seventy Five)Days** from the due date of submission thereof and not to make any modification in its terms and condition.

A sum of **Rs. 30,103/-** is hereby forwarded in Receipt of Treasury Challan /Deposit at call Receipt of a Scheduled Bank /fixed deposit receipt of a scheduled bank/demand draft of a Scheduled bank/Bank Guarantee issued by a scheduled bank, as earnest money.

A copy of earnest money in receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank, demand draft of a scheduled bank/bank guarantee issued by a scheduled bank is scanned and uploaded. If I/We, fail to furnish the prescribed **performance guarantee and additional performance guarantee (if any)** within prescribed period, I/we agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence the work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at

liberty to forfeit the said **performance guarantee and additional performance guarantee (if any)** absolutely. The said **performance guarantee and additional performance guarantee (if any)** shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of earnest money or **performance guarantee and additional performance guarantee (if any)** as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.
I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to suspend for one year and shall not be eligible to bid for CPWD tenders from date of issue of suspension order.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated ……. Signature of Contractor
#Postal Address

Witness:#
Address:#
Occupation:#

(To be filled in by the Contractor.)

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs._____(*)_____ (Rupees _____(*) _____ _____(*)_____ _____)
The letters referred to below shall form part of this contract Agreement: -

a) (*)
b) (*)
c) (*)

For & on behalf of President of India.

Signature ……..
Dated …… Designation: **Dy. Director (Hort.),Divn–III, CPWD.**

(*) To be filled by D.D.(H)-III

PROFORMA OF SCHEDULES

SCHEDULE `A'

Schedule of quantities Page No. 42 to 43

SCHEDULE `B'

Schedule of materials to be issued to the contractor: -

Sl. No	Description of item	Quantity	Rates in figures & works at which the material will be charged to the contractor	Place of issue
1	2	3	4	5

----------NIL----------

SCHEDULE `C'

Tools and plants to be hired to the contractor

Sl. No	Description	Hire charges per day	Place of Issue
1	2	3	4

----------NIL----------

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any

		Page No. (From)		
(a)	General Conditions / Special Conditions / Additional Specifications/ Brief Specifications	**20**	**to**	**21**
(b)	Terms & Conditions for Execution of cut flower and floral decoration works	**22**	**to**	**24**

SCHEDULE `E'

Reference to General Conditions of contract : General Conditions of Contract for CPWD Original works 2023 with amendment upto last date of receipt of tender

Name of Work : **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

Estimated cost of work: : **Rs. 15,05,170/-**

Earnest Money : **Rs. 30,103/-**

Performance Guarantee : **(a) 5% of Estimated Cost put to tender (ECPT) or contract amount whichever is higher.**

(b) Where the quoted amount is lesser than Eighty percent (80%) of the Estimated cost put to tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the quoted amount.

Security Deposit : 2.5% of tendered value.

SCHEDULE `F'

Officer Inviting tender	Dy. Director (Hort.) Hort. Division-III, CPWD, New Delhi
Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with clauses 12.2 & 12.3.	As per clause 12

Definitions:

(i)	Engineer-in-chargers	Dy. Director (Hort.) Hort. Division-III CPWD, New Delhi
(ii)	Accepting Authority	Dy. Director (Hort.) Hort. Division-III, CPWD, New Delhi
(iii)	Percentage on cost of material and labour to cover all overheads and profits	: 15 %
(iv)	Standard Schedule of Rates	DSR 2025 (Hort.)with correction slips up to last date of submission of tender. Market Rate.
(v)	Department	CPWD
(vi	Standard CPWD contract form	General Conditions of Contract 2023 Original work for CPWD Form-7 with amended/modified upto last date of receipt of bids.

Clause 1:

(i)	Time allowed for submission of **performance guarantee and additional performance guarantee (if any)**, Program chart (Time and Progress),and applicable labour licenses, registration with EPFO,ESIC and BOCW welfare board or proof of applying there off from the date of issue of letter of acceptance.	07 days
	Maximum allowable extension with late fee @0.1% per day of **performance guarantee and additional performance guarantee (if any)** beyond the period {provided in(i)}above	03 days

Clause 2:

Authority for fixing compensation under clause 2	: -	Superintending Engineer Vigyan Bhawan Circle CPWD, New Delhi
Whether Class 2A shall be applicable	: -	Not Applicable

Clause 5:

Number of days from the issue of letter of acceptance for reckoning date of start	: -	10 Days
Time allowed for execution of work	:	09 (Nine) Months

Authority to decide:

(i) Extension of time	Dy. Director (Hort.), Hort. Division-III CPWD, New Delhi
(ii) Rescheduling of mile stones	Not applicable
(**iii**) Shifting of date of start in case of delay in handing over of site.	Dy. Director (Hort.), Hort. Division-III CPWD, New Delhi

Clause 6
(Computerized MB/e-MB) : - e-MB

Clause 7:
Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment. : - Rs. 1.67 Lakh

Clause 7A:
Whether clause 7A shall be applicable : Not Applicable

Clause 10 A NIL
Clause 10 B (ii)

Whether Clauses 10 B (ii) shall be applicable : Not Applicable
Clause 10 C : Not Applicable

Clause 10 CA
Material covered under this clause : - Not Applicable

Clause 10 CC:
Clause 10 CC to be applicable in contracts with stipulated period of completion exceeding the period shown in the next column : - Not Applicable

Component of labour expressed as percentage of value of work :- NIL

Clause 11:
Specification to be followed for execution of work : - CPWD specification 2025 (H.&L.) with upto date correction slips online receipt of amendments.

Clause 12: Type of work. Original work

12.2 & 12.3 Deviation limit beyond which clause 12.2 & 12.3 shall apply for horticulture work. 1.5 Times

Clause 16:
Competent Authority for deciding reduced rates : - Superintending Engineer
Vigyan Bhawan Circle
CPWD, New Delhi

Clause 18

List of mandatory, tools & plants to be deployed by the contractor at site. :- As required on site.

Clause 19:-The contractor shall obtain a valid licence under the contract labour (R&A) Act, 1970; and the contract labour (Regulation & Abolition) Central Rules, 1971 before the commencement of the work & continue to have a valid licence until the completion of the work. The contractor shall also comply with provisions of the inter-state Migrant Workmen (Regulation of Employee and Conditions of Service) Act, 1979.

Clause 19L: The E.S.I. & E.P.F. Contribution on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of employer paid by the contractor shall be reimbursed by the Officer-in-charge to the contractor on actual basis. The applicable and eligible amount of E.P.F. & E.S.I. shall be reimbursed preferably within 7 days, but not later than 30 days of submission of documentary proof of payment, provided the same are in order.

Clause25 Dispute redressal Committee (DRC) shall contain the following officer
The ADG/SDG shall constitute a standing committee for each division in the Project Region/Region comprising the following members:
(For all claims in disputes)

(A)			
S.N	**Constitution**	**Officer**	**Remarks**
1.	Chairman	**To be decided by ADG(RD)**	The concerned Officer-in-charge of the work will put up the case before DRC.
2.	Member		
3.	Member		

Clause 36(i): Requirement of Technical Representative(s) & recovery Rate:-

Requirement of Technical staff		Minimum Qualification / Experience of Technical Representative (Years)	Designation of Technical staff	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(i)	
Qualification	Number			Figures	Words
		N.A.			

Clause 42 : **---** Not Applicable

GENERAL CONDITIONS

1. The contractors are advised to get acquainted with the proposed work and its site and also study the Architectural Drawings, specification and additional conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and additional conditions.
2. The work shall be carried out as per CPWD specifications 2019 Vol.-I to II with upto date correction slips unless otherwise specified in the nomenclature of individual items or in the specification and additional conditions, where specification are silent, the decision of Officer-in-charge shall be final and binding on contractors.
3. The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e. royalty, cartage, GST and stacking at required place etc.
4. The rates for different items of work shall apply for all heights and depths leads and lifts unless otherwise specified in the agreement or specifications applicable to the agreement.
5. The rate for all items of work, shall unless otherwise clearly specified include cost of all labour, material and other inputs involved in the execution of the items.
6. Products manufactured by the reputed firms and approved by Officer-in-charge shall only be used. Articles classified, as 'first quality' by the manufacturer shall be used unless otherwise specified. In case articles bearing ISI certification are not available in the market, quality of samples brought by the contractor shall be judged by standards laid down in the relevant CPWD specifications. For the items not covered by CPWD specifications relevant BIS standards shall apply. The sample of materials to be brought at site for use in work shall be got approved from the Officer-in-charge before actual execution of work.
7. The quantities of each item shall not exceed beyond the deviation limit mentioned in schedule-F without prior permission of the Officer-in-charge.
8. Wherever work is specified to be done or material procured through specialized agencies, their names shall be got approved well in advance from Officer-in-charge. Failure to do so shall not justify delay in execution of work. It is suggested that immediately after award of work, contractor should negotiate with concerned specialized agencies and send their names for approval to Officer-in-charge. Any material procured without prior approval of Officer-in-charge in writing is liable to be rejected. Officer-in-charge reserved his right to get the materials tested in laboratories of his choice before final acceptance. Non-Standard material shall not be accepted.
9. The contractor shall be required to produce samples of all materials sufficiently in advance to obtain approval of the Officer-in-charge. Subsequently the materials to be used in the actual execution of the work shall strictly conform to the quality of samples approved. In case of variation, such materials shall be liable to rejection.
10. All materials to be obtained from Govt. stores or otherwise shall be got checked from the Officer-in-charge of work, on receipt of the same at site before use.
11. The contractor shall be responsible for the protection of sanitary, water supply and drainage fittings and other fittings and fixtures against pilferage's and breakage during the period of installation and thereafter until the building is handed over.
12. Any damage done by the contractor to any existing work structure/services during the course of execution of the work shall be made good by him at his own cost.
13. No payment shall be made to the contractor for any damage caused by rain, snow fall, floods or any other natural causes whatsoever during the execution of work. The damage caused to work shall have to be made good by the contractor at his own cost and no claim on this accounts shall be entertained.

14. The contractor shall be fully responsible for the safe custody of the material issued or brought by him to site for doing the work.

15. Statutory deduction on a/c of GST (as decided by the Government), Income Tax & Surcharge as applicable shall be made from the gross amount of the bill.

16. <u>Condition as per Office Memorandum No. DG/SE/CM/CON/Misc./02 dated16.03.2016</u>

i. The contractor shall not store/dump construction material or debris on metalled road.

ii. The contractor shall get prior approval from Officer-in-charge for the area where the construction material or debris can be stored/beyond the metalled road. This area shall not cause any obstruction to the free flow of traffic/inconvenience to the pedestrians. It should be ensured by the contractor that no accidents occur on account of such permissible storage.

iii. The contractor shall take appropriate protection measures like raising wind breakers of appropriate height on all sides of the plot/area using CGI sheets or plastic and /or other similar material to ensure that no construction material dust fly outside the plot area.

iv. The contractor shall ensure that all the trucks or vehicles of any kind which are used for construction purposes/or are carrying construction material like cement, sand and other allied material are fully covered. The contractor shall take every necessary precaution that the vehicles are properly cleaned and dust free to ensure that enroute their destination, the dust, sand or any other particles are not released in air/contaminate air.

v. The contractor shall provide mask to every worker working on the construction site and involved in loading, unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.

vi. The contractor shall provide all medical help, investigation and treatment to the workers involved in the construction of building and carry of construction material and debris relatable to dust emission.

vii. The contractor shall ensure that C&D waste is transported to the C & D waste site only and due record shall be maintained by the contractor.

viii. The contractor shall compulsory use of wet jet in grinding and stone cutting.

ix. The contractor shall carry out on –road-inspection for black smoke generating machinery. The contractor shall use cleaner fuel.

x. The contractor shall ensure that the construction material is covered by tarpaulin. The contractor shall take all other precaution to ensure that no dust particles are permitted to pollute air quality as a result of such storage.

Terms & Conditions for Execution of cut flower and floral decoration works

1. The work shall be carried out according to the CPWD Specifications 2019, Vol.- I & II & CPWD Specifications 2025 (H.&L.) with up to date correction slips if any items are not available in CPWD specification then relevant I.S.I specification of decision or the Officer-in-Charge shall be followed.
2. The rates tendered by the contractor's should be including all royalty, taxes, carriages all lead and lifts & stacking etc. complete up to the site work. Nothing extra shall be payable to him on this account.
3. The contractor must quote their rates for each item of work both in figure and in words strictly otherwise tender will not be accepted.
4. The contractor must get acquainted with the proposed site of the works and study specification and conditions carefully before tendering.
5. The undersigned reserves the right to reject any tender without assigning any reason and no conditional tender will be accepted.
6. The rejected flowers, fillers etc. shall be replaces immediately by the contractor at his own risk and cost immediately.
7. No payment will be made to the contractor for the damage caused by rains or other natural calamities during the execution of work and no such claim on this account will be entertained.
8. The contractor shall not employ women and men below the age of 18 years on the work.
9. Necessary recoveries as applicable shall be made from the gross amount of each bill.
10. If due to any reasons the date of opening the tender has been declared holiday by the Govt. of India then tender will be opened on next working day.
11. Sample of all kind of Cut Flowers/Bunches/Bouquets/Basket/flower laries& loose flowers to be displayed, must be got approved before execution of work or as and when desired by the officer-in-charge.
12. The quantity shown in the schedule of quantity can be increased or decreased as per requirement (on either side).
13. The contractor should have own arrangement for modern T & P articles required and will also responsible for repairing the same.
14. The location for stacking of material shall be got approved from the Officer –in –Charge.
15. Any work carried out without the approval of the Officer-in-Charge at the site of work shall not be accounted and will not be paid.
16. The flowers shall be supplied and arranged on as and when required basis as per direction of officer-in-Charge.
17. Providing & arranging of cut flowers shall be given as per Specification and as per direction of officer-in-Charge.
18. The rate Quoted should be inclusive of all and Nothing will be paid extra.
19. The flowers should be fresh, healthy and disease free.
20. Providing & arranging of cut flowers should be provided any time at different location as per direction of officer-in-Charge.
21. The contractor has to supply as and when required cut flowers at the site even in the odd hours as per direction of officer-in- charge.
22. If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

23. The contractor should have a sufficient number of supervisor /Employees for the proper execution of the contract. The bidder should submit a list of these employees stating clearly how these would be involved in this work.
24. The Contractor will be responsible for police verification of the labour deployed for the execution of work they have to follow the all security norms/ guidelines of the concerned Ministries / Department.
25. Name of the staff, who are likely to execute the arrangement works, will have to be submitted to the department, before starting of work. So that necessary security passes and other clearance may be obtained well in time.
26. Bidder must provide two telephone numbers with an attendant at shop from 6 am to 10 pm in all days.
27. GST as applicable. In case of any variation in GST or other Tax liability to contractor need to manage / bear in future himself.
28. The agency shall not deploy the labour (woman and men) below the age of 18 years.
29. The agency shall made his own arrangement for storage of materials, T&P articles etc. and accommodation for his labor.
30. During execution of work any damage caused to Govt. property/articles by the labours, the same shall be got rectified by the agency and nothing extra shall be paid on this account.

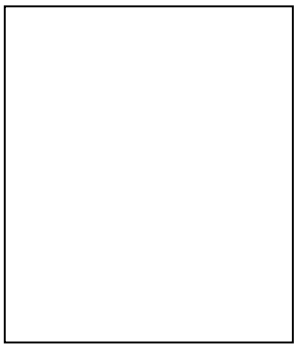
Dy. Director (Hort.)
Hort. Division-III,
CPWD, New Delhi
Email-delddh3.cpwd@nic.in
Tel. 011-23378285

CONDITIONS FOR PLANTS

1. The entire quantity of Plants as mentioned in Schedule of Quantities will be taken as and when required at different site.
2. The plants should be fresh, healthy, disease free and as specified in the Schedule of Quantity.
3. The main stem or trunk should be strong up to the required height.
4. The Plants should be true to the variety and the named varieties should be tagged.
5. The supply will be taken at site of work.
6. The quantities may be increased or decreased as per actual requirements at site.
7. The moss stick used should be made of plastic pipe, straight and properly fit in the pot.
8. The moss stick should be covered the Plants. In case of Plants supplied with moss stick.
9. Good earth and manure used for filling the pot/poly bag free from any inert material and mixed to proper ratio.
10. Pot/Poly bag used for filling the Plants should be in proper size good quality not damaged.
11. There should be proper drainage in pots for Plants
12. There should be no stagnation of water in the pots.
13. The height of the plant will be measured from top of the pots.

CONTRACTOR **DEPUTY DIRECTOR (HORT.)**

NOTE: -	SL. NO……..
	WORKER IDENTITY CARD
1. This Contractor is valid only for specified working place / place of duty. 2. This Contractor is fully responsible for any misuse of this card beyond duty hours / days. 3. The contractor bears responsibility for the character card holder worker.	Name of Agency with Address :- Telephone No. / Mobile: - Registration No: - VALID UPTO: - …….

Name of worker: - Present Address: - Permanent Address: - Identification Mark: - Place of Duty: -	 Signature of Worker: - Signature of Contractor: -

BID ELIGIBILITY CRITERIA DOCUMENTS

SECTION – I

BRIEF PARTICULARS OF THE WORK

1. Salient details of the work for which bids are invited are as under:-

Sl. No	Name of work	Estimated cost	Period of completion
1	**Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**	Rs. 15,05,170/-	09 (Nine) Months

2. Scope of work:- **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

3. Work shall be executed according to General Conditions of Contract for Central P.W.D. Works available separately at printer's outlets. The bidder may obtain the address of the outlets from the Dy. Director (Hort.).

SECTION – II
INFORMATION & INSTRUCTIONS FOR BIDDERS

1. General: -

1.1 Letter of transmittal and forms for deciding eligibility are given in Section III.

1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the proforma. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bid being summarily disqualified. Bids made by telegram or telex and those received late will not be entertained.

1.3 References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by an officer not below the rank of Dy. Director (Hort.) or equivalent.

1.4 The bidder may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.

2. Definitions:-

2.1 In this document the following words and expressions have the meaning hereby assigned to them.

2.2 **Employer:** Means the President of India, acting through the Deputy Director(Hort.), HD-III

2.3 **Bidder:** Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.

2.4 **"Year":** means "Financial Year" unless stated otherwise.

3. Method of application: -

3.1 If the bidder is an individual, the application shall be signed by him above his full type written name and current address.

3.2 If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.

3.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or, alternatively, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.

3.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

4. Final decision making authority:-

The employer reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders.

5. Particulars provisional:-

The particulars of the work given in Section-I are provisional. They are liable to change and must be considered only as advance information to assist the bidder.

6. Site visit:-

The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

7. Initial Criteria for eligibility:-

(A) Eligibility criteria for contractors/firms:-

The agencies who fulfil the following eligibility shall be eligible to apply:-

i) The Contractor / firms are required to submit eligibility documents of the satisfactorily completed similar works in Govt. Departments as mentioned below during the last seven years ending previous day of the last date of submission of Bid:-

Three similar works each costing not less than 40% of estimated cost i.e. Rs. 6,02,068/-

Or

Two similar works each costing not less than 60% of estimated cost i.e. Rs. 9,03,102/-

Or

One similar works each costing not less than 80% of estimated cost i.e. Rs. 12,04,136/-

(The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders). The completion certificate of works shall be certificate should be signed not below the rank of Dy. Director (Hort.) of equivalent.

ii) Should have Average Annual Financial Turnover of at least **Rs. 4.52 Lakh** during the last five years ending **31st March, 2025** (Scanned copy of Certificate to be uploaded). **The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.**

iii) Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March, 2025**(balance sheet in case of private/public limited company means its standalone financial statement and consolidated financial statement both)**, duly audited and certified by the Chartered Accountant.

iv) Networth Certificate: Should have a Networth certificate of **Rs. 1.51 Lakh** (***Scanned copy of original certificate from CA to be uploaded)***

v) The bidder should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The bidder shall have to submit a list of these employees stating clearly how these would be involved in this work within 15 days of award of work.

vi) The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

Bidding Capacity = {[A x N x 2] – B}

Where,

A = Maximum turnover in Horticulture works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum (as mentioned in para 8.1 of Annexure-24)

N = Number of years prescribed for completion of work for which bids has been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

B. Evaluation criteria:-

1. The detail submitted by the bidders will be evaluated in the following manner:-

1.1. The initial criteria prescribed in para 7.0 above in respect of experience of eligible similar works completed, loss, solvency /networth, financial turn over and bidding capacity etc. will first be scrutinized and the bidder's eligibility for the work be determined.

1.2. The bidders qualifying the initial criteria as set out in para 7.0 above will be evaluated for following criteria by scoring method on the basis of details furnished by them.

(a) Financial strength (Form 'A' & 'B')	:	Maximum 20 marks
(b) Experience in eligible similar nature of work during last seven years (Form 'C')	:	Maximum 20 marks
(c) Performance on works (Form 'D') - Time over run	:	Maximum 20 marks
(d) Performance on works (Form D') - Quality	:	Maximum 40 marks
Total	**:**	**100 marks**

Further breakup of marks in each attribute, as mentioned above, is given in Annexure-'x'. To become eligible for short listing the bidder must secure at least fifty percent marks in each (Section a, b, c & d) and sixty percent marks in aggregate.

The department, however, reserves the right to restrict the list of such qualified contractors to any number deemed suitable by it.

Note : The average value of performance of works for time over run and quality shall be taken on the basis of performance report and eligible similar works.

8. Financial information :-

Bidder should furnish the Annual financial statement for the last five year in(Form "A") and Networth Certificate in (Form "B1").

9. Experience of similar works :-

Bidder should furnish the List of eligible similar nature of works successfully completed during the last seven years in (Form “C”). Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work.

10. Organisation information :-

Bidder is required to submit the information in respect of his organization in Forms “E”

11. Letter of transmittal:-

The bidder should submit the Letter of Transmittal attached with the document.

12. Opening of Price bid :-

After evaluation of applications, a list of short listed agencies will be prepared. Thereafter the financial bids of only the qualified and technically acceptable bidders shall be opened at the notified time, date and place in the presence of the qualified bidders or their representatives.

13. Award Criteria:-

14.1. The employer reserves the right, without being liable for any damages or obligation to inform the bidder, to: (a) amend the scope of work and value of contract. (b) Reject any or all the applications without assigning any reason.

14.2 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.

Annexure-'X'

CRITERIA FOR EVALUATION OF THE PERFORMANCE OF CONTRACTOR FOR PRE-ELIGIBILITY

Note:- Information of each attribute mentioned below for evaluation of performance for pre-eligibility is mandatory to be given by the contractor.

	Attributes		**Evaluation**				
(a)	Financial strength	**(20 marks)**					
	(i) Average annual turnover (ii) Solvency Certificate	16 marks 4 marks	(i) 60% marks for minimum eligibility criteria (ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & (ii) - on pro-rata basis				
(b)	Experience in similar class of works	**(20 marks)**	(i) 60% marks for minimum eligibility criteria (ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & (ii) - on pro-rata basis				
(c)	Performance on works (time over run)	**(20 marks)**					
	Parameter	Calculation For points	Score				Maximum Marks
	If TOR =		1.00	2.00	3.00	>3.50	20
	(i) Without levy of compensation		20	15	10	10	
	(ii) With levy of compensation		20	5	0	-5	
	(iii) Levy of compensation not decided		20	10	0	0	
	TOR = AT/ST, where AT=Actual Time; ST=Stipulated Time in the Agreement plus (+) justified period of Extension of Tim **Note:** Marks for value in between the stages indicated above is to be determined by straight line variation basis.						
(d)	**Performance of works (Quality)**	**(40 marks)**					
	(i) Outstanding	**40**					
	(ii) Very Good	**30**					
	(iii) Good	**20**					
	(iv) Poor	**0**					

SECTION III

INFORMATION REGARDING ELIGIBILITY

LETTER OF TRANSMITTAL

From:

To

The Deputy Director (Hort)
Hort. Division-III, CPWD,
I.P. Bhawan, New Delhi

Subject: Submission of bids for the work of **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

Sir,

Having examined the details given in the bid document for the above work, I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to E and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the requisite certified solvency certificate and authorize the Dy. Director (Horticulture), Horticulture Division-III, CPWD, New Delhi to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize Dy. Director (Horticulture), Horticulture Division-III, CPWD, New Delhi to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible similar works: -

Name of work	Certificate from

Certificate:-It is certified that the information given in the enclosed eligibility bid are correct. It is also certified that I / We shall be liable to be debarred, disqualified / cancellation of enlistment in case any information furnished by me / us is found to be incorrect.

Enclosures: Seal of bidder

Date of submission:

Signature(s) of Bidder(s)

FORM - A

FINANCIAL INFORMATION

1. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five financial years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Figure in lakhs Rs.

Particulars	Financial years				
	2020-21	2021-22	2022-23	2023-24	2024-25
(a) Gross Annual Turn Over					
(b) Profit/Loss					

(a) Gross Annual Turn Over on Horticulture works.
(b) Profit/Loss.

2. Financial arrangements for carrying out the proposed work.

Signature of Chartered Accountant with Seal

Signature of Bidder(s)

FORM "B"

FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT

"It is certify that as per the audited balance sheet and profit & loss account during the financial year……, the Net Worth of the M/s_____ (Name & Registered Address of individual / firm / company), as on _____ (the relevant date) is Rs._____ After considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30% in the last three years ending on (the relevant date)"

Signature of Chartered Accountant

_____

Name of Chartered Accountant

_____

Membership No. of ICAI

Date and Seal

FORM - C

DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST SEVEN YEARS ENDING PREVIOUS DAY OF LAST DAY OF SUBMISSION OF TENDERS

Sl No.	Name of work/ project and location	Owner or sponsoring organization	Cost of work in rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration cases pending / in progress with details*	Name and address / telephone number of officer to whom reference may be made	Whether the work was done on back to back basis Yes/ No
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Bidder(s)

FORM – D

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS "C"

1. Name of work/project & location

2. Agreement no.

3. Estimated cost

4. Tendered cost

5. Date of start

6. Date of completion
   (i) Stipulated date of completion
   (ii) Actual date of completion

7. Amount of compensation levied for delayed completion, if any
   (a) Whether case of levy of compensation for delay has been decided or not Yes/No
   (b) If decided, amount of compensation levied for delayed completion, if any

8. Amount of reduced rate items, if any

9. Performance Report

(i)	Quality of work	:	Outstanding/Very Good/Good/Poor
(ii)	Financial soundness	:	Outstanding/Very Good/Good/Poor
(iii)	Technical Proficiency	:	Outstanding/Very Good/Good/Poor
(iv)	Resourcefulness	:	Outstanding/Very Good/Good/Poor
(v)	General Behaviour	:	Outstanding/Very Good/Good/Poor

Dated:

Dy. Director (Hort.) or Equivalent

FORM - E

STRUCTURE & ORGANISATION

1. Name & address of the bidder
2. Telephone no./Telex no./Fax no.
3. Legal status of the bidder (Scan & upload copies of original document defining the legal status)
   (a) An Individual
   (b) A proprietary firm
   (c) A firm in partnership
   (d) A limited Company or Corporation

4. Particulars of registration with various Government Bodies (Scan & upload attested photocopy)

   Organisation/Place of registration **Registration No.**

   1.
   2.
   3.

5. Names and titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization.
7. Has the bidder, or any constituent partner in case of partnership firm, limited company / Joint Venture, ever been convicted by the court of Law? If so, give details
8. In which field of Horticulture the bidder has specialization and interest?
9. Any other information considered necessary but not included above.

Signature of Bidder(s)

On non-judicial stamp paper of minimum Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)
Form of Bank Guarantee for Earnest Money Deposit /Performance Guarantee/Security Deposit/Mobilization Advance

1. Whereas the Dy. Director (Hort.), Hort. Division-III, CPWD, New Delhi on behalf of the President of India (hereinafter called "The Government") has invited bids under.....(NIT number).....dated……. for..... (name of work). The Government has further agreed to accept irrevocable Bank Guarantee for Rs. ..... (Rupees ……..... only) valid upto ..... (date)*..... as Earnest Money Deposit from ..... (name and address of contractor) ..... (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

   OR

   Whereas the Dy. Director (Hort.), Hort. Division-III, CPWD, New Delhi on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number……with .....(name and address of the contractor)…….. (hereinafter called "the Contractor") for execution of work.....(name of work) ……. The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. ..... (Rupees ……..... only) valid upto ..... (date)..... as **performance guarantee and additional performance guarantee (if any)/Security Deposit/Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement

2. We, ... (indicate the name of the bank)…….. (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs..... (Rupees …….. only) on demand by the Government within 10 days of the demand.
3. We, ... (indicate the name of the Bank)……., do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ……..... (Rupees .....only)
4. We, ... (indicate the name of the Bank) ..... , further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment. '
5. We, ... (indicate the name of the Bank) ……., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to

postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions rerating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, ... (indicate the name of the Bank) ……, further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and not withstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.

7. This guarantee will not be discharged due to the change in Contractor.

8. We, ... (indicate the name of the Bank) ……., undertake not ot revoke this guarantee except with the consent of the Government in writing.

9. This Bank Guarantee shall be valid up to ……unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs……. (Rupees…… only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date ……..

Witnesses :

1. Signature…….
   Name and address

Authorized signatory

Name

Designation

Staff Code no.

Bank Seal

2. Signature…….
   Name and address

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender. **In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for **performance guarantee and additional performance guarantee (if any)**/security deposit/mobilization advance, as the case may be.

Undertaking

Date : ……..……

Name of Works: **Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27**

NIT No: 61/2026-27/DD/HD-III/DELHI/3

I/We hereby certified that any of my relatives (relative shall mean wife, husband, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and corresponding in-laws) are not working in the Division office/Circle Office.

Signature of Contractor with stamp

SCHEDULE OF QUANTITY

Name of work: Providing, displaying and arranging cut flowers, loose flowers and potted plants in ceramic pots at Patiala House Courts under Hort. Sub-Division-3/III, CPWD, New Delhi Dg 2026-27

Item No.	Description of items	Quantity	Rate	Unit	Amount
	Providing the following flowers and arranging them into the flower vases and display at site of work as and when required as per direction of officer in charge.				
1	Rose cut flowers with 16" to 20" (40 cm to 50cm) long spike fresh, healthy and bright in different colour (20 Nos. Roses in each bunch.)	700 Bunch	224.40	Per Bunch	157080
2	Oriental Lilly cut flowers 16" to 20" (40 cm to 50cm) long spike, fresh, healthy and bright in colour. (10 flowers in a bunch)	200 Bunch	1173.10	Per Bunch	234620
3	Anthurium cut flower White/green/chocolate/pink colour with 14" to 18" (35 cm to 45 cm) long spike, fresh, healthy and bright in colour, good quality (10 flower in each bunch).	650 Bunch	841.60	Per Bunch	547040
4	Chrysanthemum white/yellow cut flower with 18" to 22" (45 cm to 56 cm) long & thick spike, fresh and healthy, bright in colour. (10 flowers in each bunch)	650 Bunch	224.40	Per Bunch	145860
	Providing and making arrangement / alpana etc., fresh & healthy flowers in good quality at site of work as and when required as per direction of officer-in-charge.				
5	Marigold (Orange) loose flowers, fresh and good qulaity.	75 Kg.	61.20	Per Kg.	4590
6	Marigold (Yellow) loose flower fresh and good qulaity.	75 Kg.	71.40	Per Kg.	5355
7	Chrysenthemum (White) loose flowers, fresh and good quality.	100 Kg.	163.20	Per Kg.	16320
8	Bush Rose (desi gulab) loose flowers, fresh and good quality.	100 Kg.	153.00	Per Kg.	15300
	Preparation of flower baskets, flower bouquet & flower bunches as per requirement/ specification at required site of work as per direction of Officer-in-Charge				
9	Providing of Areca palm leaves, fresh and healthy (40 No. leaves in bunch)	200 Bunch	99.95	Per Bunch	19990
10	Providing of Asparagus sprengii leaves, fresh and healthy (minimum 20 spike in bunch).	300 Bunch	25.50	Per Bunch	7650
11	Providing of Murraya leaves, fresh and healthy (minimum 20 spike in bunch)	125 Bunch	39.80	Per Bunch	4975

12	Providing & stacking floral foam brick premium quality/high density (Oasis or equivalent) proper packing box (one Box containing 20 bricks of size 22.5cm x 10.5cmx7.5cm) at site of work including loading, unloading, carriage etc. and as per direction of officer-in-charge.	60 Box	575.70	Per Box	34542
13	Providing, stacking and Displaying Adenium (grafted) having height 20 cm to 25 cm, blooming stage with fresh & healthy foliage well developed in 16 cm to 20 cm Ceramic pot and as per direction of the officer-incharge.	60 Nos.	339.80	Each	20388
14	Providing, stacking and Displaying Aglaonema Lipstick having ht. 15 cm and above well developed, fresh & healthy 8 & more attractive leaves in 12 cm to 15 cm Ceramic pot and as per direction of the officer-incharge.	100 Nos.	261.40	Each	26140
15	Providing, stacking and Displaying Aglaonema sam plant, ht. 15 cm and above well developed, fresh & healthy 8 & more attractive leaves in 12 cm to 15 cm Ceramic pot and as per direction of the officer-in-charge	125 Nos.	261.40	Each	32675
16	Providing, stacking and Displaying Aglaonema snow white having ht. 15 cm and above well developed, fresh & healthy 20 & more attractive leaves in 16 cm to 20 cm Ceramic pot and as per direction of the officerin- charge	80 Nos.	261.40	Each	20912
17	Providing, stacking and Displaying Chamaedorea elegans palm having height 20 cm and above with fresh & healthy foliage well developed in 12 cm to 15 cm Ceramic pot and as per direction of the officer-in-charge.	100 Nos.	235.25	Each	23525
18	Providing, stacking and Displaying Malpighia plants of ball shape of 60 cm to 75 cm ht. with 190 cm to 210 cm circumference in middle, supported by GI wire frame, having 5-6 plants with fresh & healthy foliage in 35 cm Cement pot/Plastic Pot and as per direction of the officer-incharge.	20 Nos.	3659.60	Each	73192
19	Providing, stacking and Displaying Malpighia plants of conical shape of 160 cm to 180 cm ht. with 140 cm to 150 cm circumference in bottom, supported by GI wire frame, having 5 to 6 plants with fresh & healthy foliage in 40 cm Cement pot/Plastic Pot and as per direction of the officer-in-charge.	20 Nos.	5750.80	Each	115016
				Total	**1505170**

Dy. Director (Hort.)
Hort. Division No. III
C.P.W.D., New Delhi

Addition ..…Nil Deletion ..…Nil Correction ..…Nil Overwriting ..…Nil AD(H) & (P) AD(H) DD(H), HD-III